



HEAD OF PRIMARY: PERSON SPECIFICATION

Qualifications/Training	Essential	Desirable
<ul style="list-style-type: none"> • Qualified teacher with a minimum of ten years teaching experience. 	✓	
<ul style="list-style-type: none"> • A minimum of five years in a senior management role in the UK. 	✓	
<ul style="list-style-type: none"> • Evidence of continuous professional development and commitment to further professional development. 	✓	
<ul style="list-style-type: none"> • Masters Degree in Educational Management. 		✓
<ul style="list-style-type: none"> • Experience in an international school setting. 		✓
Motivation		
<ul style="list-style-type: none"> • A passion to lead the team of primary teachers founded on experience and through modeling the best classroom practice 	✓	
Knowledge		
<ul style="list-style-type: none"> • Demonstrate an understanding of the theory of effective teaching and learning and school improvement. 	✓	
<ul style="list-style-type: none"> • Possess a knowledge of current initiatives in the National Curriculum. 	✓	
<ul style="list-style-type: none"> • Effective budget management. 	✓	
<ul style="list-style-type: none"> • Timetable construction at Primary level. 		✓
Experience		
<ul style="list-style-type: none"> • Managing, leading and developing team and individual performance. 	✓	
<ul style="list-style-type: none"> • Experience as a Head of Primary in a UK school 	✓	
<ul style="list-style-type: none"> • Experience as a Head of Primary in an international school. 		✓
<ul style="list-style-type: none"> • Evidence of creating innovative ways of promoting a CPD environment. 	✓	
Skills		
<ul style="list-style-type: none"> • Lead and inspire a team to promote the aims and objectives of the school. 	✓	
<ul style="list-style-type: none"> • Utilise resources effectively to ensure that the teaching commitments of the Primary school are effectively and efficiently used. 	✓	
<ul style="list-style-type: none"> • Develop strong relationships with local communities. 	✓	
<ul style="list-style-type: none"> • Communicate effectively to a wide range of audiences. 	✓	
<ul style="list-style-type: none"> • Understand the role of the Primary school within the whole school. 	✓	
<ul style="list-style-type: none"> • Reliable with an attention to detail and a commitment to quality. 	✓	
<ul style="list-style-type: none"> • Utilise IT effectively. 	✓	
<ul style="list-style-type: none"> • Excellent organizational, interpersonal and time-management skills. 	✓	
Personal Attributes		
<ul style="list-style-type: none"> • High levels of personal integrity. 	✓	

• Passionate about learning.	✓	
• Personable and approachable.	✓	
• Able to motivate self and others.	✓	
• Positive and enthusiastic.	✓	
• Remain calm under pressure.	✓	
• Team player	✓	
• Confident.	✓	
• Loyal.	✓	
• Resourceful	✓	
• Sense of humour	✓	
• Flexible	✓	
• Comfortable living and working in a different culture.	✓	
• Able to see cultural differences as exciting opportunities.	✓	